**STAFF LIST FROM THE REGIONAL LEVEL**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NO** | **NAME** | **GRADE** | **LEVEL/STEP** | **GENDER** | **STAFF ID** | **DATE OF BIRTH** | **DATE OF 1ST APPT.** | **DATE OF LAST PROMOTION** | **SSNIT ID** | **DATE POSTED TO CURRENT STATION** | **CONTACT** |
| 1 | BORSAH K. DANIEL | CHIEF LANDSCAPE DESIGNER | 19.5 | M | 73021 | 13/10/70 | 1/6/99 | 1/2/21 | F127010130034 | 20/02/23 | 0243542604 |
| 2 | LORINDA B. AMETEPEE | SENIOR EXECUTIVE OFFICER | 15.9 | F | 714837 | 23/2/81 | 23/5/08 | 1/4/2017 | G018102230039 | 28/9/2009 | 0242374266 |
| 3 | ALEXANDER ADDAI | PRINCIPAL  LANDSCAPE DESIGNER | 18.3 | M | 853007 | 6/11/65 | 1/12/11 | 1/10/2022 | G046511060013 | 10/12/2011 | 0243197543 |
| 4 | ATTA YAA | CHIEF  TECHNICAL ASSISTANT | 15.5 | F | 30727 | 1/7/65 | 1/2/86 | 1/1/2022 | G056607010204 | 1/2/1986 | 0246618126 |
| 5 | ASABEA NAOMI | PRIVATE SECRETARY | 18.1 | F | 713828 | 1/5/1987 | 1/1/2008 | 1/4/2024 | G018705010061 | 23/11/2023 | 0241486756 |
| 6 | PEACE LUH | ASSISTANT CHIEF TECH. ASSISTANT | 14.3 | F | 772497 | 22/3/78 | 10/10/10 | 1/1/2022 | D087803210029 | 10/10/2010 | 0543740904 |
| 7 | KWAKU FRIMPONG | YARD FORMAN | 14.2 | M | 606529 | 17/1/72 | 29/11/06 | 1/1/2022 | G207101170015 | 10/7/2010 | 0241169723 |
| 8 | MENSAH MAXWELL | TECHNICAL ASSISTANT | 11.2 | M | 927817 | 22/11/92 | 9/12/13 | 1/1/2021 | D079211220014 | 9/12/2013 | 0545476373 |
| 9 | ASANTEWAA JANET | TECHNICAL ASSISTANT | 11.2 | F | 897639 | 9/8/72 | 1/10/12 | 1/10/2020 | G017208090060 | 1/10/2012 | 0574820050 |
| 10 | JULIET AMANKWAA | TECHNICAL ASSISTANT | 11.3 | F | 897650 | 27/8/86 | 1/10/12 | 1/10/2020 | G058808270023 | 1/10/2012 | 0207571239 |
| 11 | KWASI ANTWI | TECHNICAL ASSISTANT | 11.3 | M | 897633 | 1/1/82 | 1/10/12 | 1/10/2020 | F018401010416 | 1/10/2012 | 0248970291 |
| 12 | AWUAH WILLIAMS | TECHNICAL ASSISTANT | 11.3 | M | 897625 | 15/4/79 | 1/10/12 | 1/10/2020 | G017904150052 | 1/10/2012 | 0548462007 |

**STAFF LIST OF SUNYANI MUNICIPAL ASSEMBLY**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NO** | **NAME** | **GRADE** | **GENDER** | **STAFF**  **ID** | **DATE OF**  **BIRTH** | **DATE OF**  **FIRST**  **APPT.** | **DATE OF LAST PROMOTION** | **SSNIT** | **DATE**  **POSTED TO**  **CURRENT STATION** |
| 1 | **AFIA AGYEMANG SUADWAH** | ASSISTANT  PHYSICAL  PLANNER | F | 1541557 | 03/05/85 | 01/06/22 | N/A | C018505030462 | 01/06/22 |
| 2 | **TIWAA CONSTANCE** | CHIEF TECHNICAL  ASSISTANT | F | 11303 | 24/6/69 | 1/2/86 | 01/01/2016 | G016907010449 | 01/02/86 |
| 3 | **ADOWA COMFORT** | CHIEF TECHNICAL  ASSISTANT | F | 46721 | 11/09/65 | 01/07/85 | 01/01/2016 | G296506010020 | 10/07/85 |
| 4 | **MBA ABRAHAM**  **KWABENA** | ASSISTANT CHIEF TECHNICAL  ASSISTANT | M | 61938 | 02/01/73 | 01/02/01 | 01/01/2016 | J027301010019 | 01/02/01 |
| 5 | **LYDIA SERWAA YAA** | ASSISTANT CHIEF TECHNICAL  ASSISTANT | F | 61943 | 01/03/74 | 01/02/01 | 01/01/2016 | G067404130020 | 01/12/01 |
| 6 | **EMMANUEL YAW**  **ANSU** | TECHNICAL ASSISTANT | M | 859285 | 07/12/69 | 01/12/11 | 01/12/2015 | G056912070018 | 01/12/11 |
| 7 | **SEIDU ADAMA** | TECHNICAL ASSISTANT | M | 859202 | 03/03/75 | 01/12/11 | 01/12/2015 | G017503130057 | 01/12/15 |
| 8 | **ASANTE GEORGE** | TECHNICAL ASSISTANT | M | 874186 | 24/2/78 | 1/2/12 | 01/12/2015 | G297802240015 | 01/02/11 |
| 9 | **SALIA MORO** | SNR.  GARDENER | M | 1541541 | 19/05/85 | 01/06/22 | N/A | L358505190011 | 22/07/22 |
| 10 | **MAXWELL OPPONG** | SNR.  GARDENER | M | 1539165 | 17/01/79 | 01/06/22 | N/A | G017901170054 | 07/11/22 |

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| **STAFF LIST OF DEPT. OF PARKS AND GARDENS - BEREKUM** | | | | | | | | | |
| NO | NAME | GRADE | GENDER | STAFF ID. | DATE OF BIRTH | DATE OF FIRST APPT. | DATE OF LAST PROMOTION | SSNIT | DATE OF POSTED TO CUURENT STATION |
| 1 | ASAAH VERONICA | STA | F | 60338 | 12/10/86 | 03/07/2006 | 11/06/2021 | G188610120018 | 20/08/18 |
| 2 | GABRIEL TWUM | ACTA | M | 725294 | 05/05/68 | 01/09/09 | 01/01/12 | G056805050036 | 01/09/09 |
| 3 | PATIENCE ADEAI OSEI | STA | F | 804838 | 30/09/89 | 01/03/11 | 01/03/11 | G0689099300221 | 01/03/11 |
| 4 | AGYEI CHRISTIANA | PRIN. GARDENER | F | 813609 | 17/10/79 | 01/07/11 | 10/07/11 | G187910170022 | 01/07/11 |
| 5 | OPHEILIA AMPONSAH | ALD 11 | F | 92922 | 27/09/80 | 03/06/13 | 10/02/20 | G068009270026 | 23/11/20 |

**STAFF LIST OF DEPT. PARKS AND GARDENS, DORMAA AHENKRO**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NO | NAME | GRADE | GENDER | STAFF I.D. | DATE OF BIRTH | DATE OF FIRST APPT. | DATE OF LAST PROMOTION | SSNIT | DATE OF POSTED TO CURRENT STATION |
| 1 | NAPOLEON ASARE | ALD 1 | M | 897613 | 24/11/77 | 01/12/12 | 01/2/12 | C037211240077 | 1/12/12 |

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| **STAFF LIST OF DEPT. PARKS AND GARDENS WENCHI MUNICIPAL** | | | | | | | | | |
| NO | NAME | GRADE | GENDER | STAFF I.D. | DATE OF BIRTH | DATE OF FIRST APPT. | DATE OF LAST PROMOTION | SSNIT | DATE OF POSTED TO CURRENT STATION |
| 1 | THEOPHILUS QUARTEY KWATELAI | SENIOR TECHNICAL  OFFICER | M | 767292 | 29/02/80 | 01/07/10 | 01/01/14 | C018002290170 | 01/05/10 |
| 2 | MORO SHAIBU | HEADMAN LABOURER | M | 739676 | 01/07/80 | 01/05/08 | 01/05/08 | G038206140077 | 01/05/08 |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **STAFF LIST OF DEPT. OF PARKS AND GARDENS JAMAN SOUTH DROBO** | | | | | | | | | |
| NO | NAME | GRADE | GENDER | STAFF I. D | DATE OF BIRTH | DATE OF FIRST APPT. | DATE OF LAST PROMOTION | SSNIT | DATE POSTE TYO CURRENT STATION |
| 1 | AGYEI JOHN | ACTA | M | 119972 | 04/01/67 | 01/01/84 | 01/01/12 | B076710040010 | 01/10/84 |
| 2 | AFFUL JULIANA | CTA | F | 081635 | 11/05/69 | 01/02/91 | 01/04/09 | G186905110026 | 01/02/91 |
| 3 | BENNE K. DANNIEL | T A | M | 728787 | 14/04/79 | 01/12/09 | 01/01/13 | G187904140013 | 01/01/09 |
| 4 | POKUA GEORGINA | SUP/H/G | F | 775525 | 13/06/71 | 01/01/10 | 01/01/14 | G187103190020 | 01/01/10 |
| 5 | ALEX KWASI TAKYI | SENIOR  T. A | M | 750728 | 05/09/92 | 01/12/09 | 01/01/12 | D087803210029 | 01/06/22 |

**STAFF ON TRANSFER**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NAME** | **GRADE** | **GENDER** | **STAFF**  **ID** | **DATE OF**  **BIRTH** | **DATE OF**  **FIRST**  **APPT.** | **DATE OF LAST PROMOTION** | **SSNIT** | **OLD**  **POSTING** | **NEW POSTING** |
| **YAW**  **GYAMERAH** | CHIEF  TECHNICAL  ASSISTANT | M | 30736 | 01/07/66 | 01/02/86 | 01/01/2016 | F136706150013 | SUNYANI  ASSEMBLY | DUMASE  MUNICIPAL  ASSEMBLY |

**HUMAN RESOURCES DISTRIBUTION**

|  |  |  |
| --- | --- | --- |
| MALE | FEMALE | TOTAL |
| 19 | 16 | 35 |

**HUMAN RESOURCES DISTRIBUTION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **REGIONAL**  **LEVEL** | **SUNYANI** | **BEREKUM MUNICIPAL** | **JAMAN SOUTH DISTRICT** | **D/AHENKRO MUNCIPAL** | **WENCHI MUNICIPAL** |
| M: F | M: F | M: F | M: F | M: F | M: F |
| 5: 7 | 6: 4 | 2: 3 | 3: 2 | 1: 0 | 2: 0 |

**RECRUITMENT UNDERTAKEN:** Casual staff, 2

**POSTING OF STAFF: -------------------------------------------------------------------**

**PROMOTION OF STAFF: --------------------------------------------------------------------**

**CASUAL STAFF**

1. AMIDU ISSAKA- **SECURITY MAN**
2. ABIIRI GLORIA ABAGNA- **GARDENER**

**2024, STAFF ON RETIREMENT**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NO** | **NAME** | **GRADE** | **LEVEL/STEP** | **GENDER** | **STAFF ID** | **DATE OF BIRTH** | **DATE OF 1ST APPT.** | **DATE OF LAST PROMOTION** | **SSNIT ID** | **DATE POSTED TO CURRENT STATION** | **CONTACT** |
| 1 | RANSFORD KYEREMEH | CHIEF TECHNICAL ASSISTANT | 15.4 | M | 30837 | 1/1/63 | 1/2/86 | 1/1/2016 | G296301010017 | 1/2/86 | 0279318875 |
| 2 | ASANTE PHILIS G. | CHIEF TECHNICAL ASSISTANT | 15.10 | F | 112142 | 1/6/64 | 18/5/81 | 1/1/2016 | G016406010022 | 1/5/1981 | 0279031880 |
| 3 | AMANKWAH JANET | CHIEF TECHNICAL ASSISTANT | 15.7 | F | 52173 | 1/9/64 | 1/9/81 | 1/1/2016 | G016404060026 | 1/9/1981 | 0208936978 |
| 4 | AMPONSAH ROSE | CHIEF TECHNICAL ASSISTANT | 15.8 | F | 26631 | 1/4/64 | 1/12/82 | 1/1/2016 | G136401010028 | 1/1/1982 | 0208258222 |
| 5 | OSEI EBENEZER | ASSISTANT CHIEF TECHNICAL ASSISTANT | 14.3 | M | 59803 | 31/8/64 | 1/12/10 | 1/1/2016 | F146408310011 | 1/12/2001 | 0272979698 |
| 6. | BEKOE CHRISTIANA | CHIEF TECHNICAL ASSISTANT | 15.6 | F | 30721 | 29/03/64 | 01/07/85 | 01/01/13 | G076403290027 | 01/07/86 | 0241509905 |

**FOURTH QUARTER PERFORMANCE REPORT 2024 FROM PARKS AND GARDENS UNIT- SUNYANI MUNICIPAL ASSEMBLY**

|  |  |  |  |
| --- | --- | --- | --- |
| **PROGRAMME ACTIVITIES** | **EXPECTED RESULTS** | **ACTUAL OUTCOME PROGRESS** | **REMARKS/ CHALLENGES** |
| **SUSTAINABLE MAINTENANCE** | Ensure sustainable  maintenance  for beauty  and healthy  environment  at open  spaces, landscape  and premises of  Prestige buildings | * Trimming of hedges * Picking of weeds, mowing, weeding, pruning and   replacing of dead shrubs in the landscaped areas.   * **All sites of operations have visited and maintenance**   **are still ongoing except median from UENR**  **Roundabout to SSNIT traffic light.**  **Operation sites are:**   1. Residency 2. Post office roundabout 3. Children’s park (Opposite bank of Ghana) 4. Fiapre roundabout 5. Fiapre roundabout to SSNIT flat traffic light median 6. SSNIT flat traffic light to Penkwase traffic light median 7. Catering roundabout 8. Vodaphone office to radio BAR junction median 9. Catering roundabout to Fiapre road median 10. Sunyani Municipal Chief Executive residence 11. Sunyani Technical University roundabout, 12. Cocobod roundabout 13. Sunyani technical university(STU) roundabout median through VRA office to S.D.A conference building 14. Radio BAR junction to Penkwase traffic light median 15. Atronie and Asufufu median 16. Premises of Parks and Gardens Department 17. OGM park 18. Triangle opposite Jubilee park | Insects, pests and other  animals attack on plants at  landscaped areas  Hoping for adequate tools  and equipment to be bought  to fast track timely delivery  of services.  **Sustainable maintenance in**  **Progress.** |
| **MAINTENACE WITHIN THE MEDIAN**  **FROM STU**  **ROUNDABOUT**  **TO VRA GATE** | Ensure the re-landscaping  of the median from  STU roundabout to  VRA gate  through watering | Maintenance in terms of watering is ongoing | 1.Some cages have been  Destroyed by termites.  2. Some shrubs are dead and  would be replaced next year |
| **BEAUTIFYING THE MEDIAN**  **BETWEEN**  **POST OFFICE**  **ROUNDABOUT AND COCOBOD**  **ROUNDABOUT** | To ensure the  beautification of the  median between Post  Office and Cocobod  roundabouts | Fourteen potted ornamental plants (Sensiviera and dumb cane)  have been installed within the medium between the Post office  and Cocobod roundabout to add aesthetic value to the environs. | Maintenance is ongoing to  ensure ornamental plants  survival |
| **PLANT HUNTING AND SEED COLLECTION FOR**  **PROPAGATION OF ASSORTED PLANTS** | Ensure raising of three  thousand (2,000) assorted  Ornamental plants | Cuttings of some plants were haunted for propagation  Three thousand, six hundred and seventy-six **(3,676) seedlings**  were raised. Seedlings raised were *Euphorbia splendens, Thuja Orientalis* and *Ixora coccinea,* | Propagation of assorted  ornamental plants,  plant haunting and  seed collections are still  ongoing |
| **CULTURAL PRACTICES APPLICATION AT THE NURSERY** | Ensure the execution of  all necessary cultural  practices at the nursery | Hand picking of weeds, pricking out, pruning, stirring, watering, weeding ,transplanting etc are being done at the nursery | Routine application of all  Cultural practices are still  ongoing |

**HUMAN RESOURCE DISTRIBUTION**

|  |  |  |
| --- | --- | --- |
| **MALE** | **FEMALE** | **TOTAL** |
| 6 | 4 | 10 |

**CHALLENGES / MITIGATION STRATEGY**

|  |  |  |
| --- | --- | --- |
| **CHALLENGES** | **PRIORITY** | **MITIGATION STRATEGY** |
| **INABILITY TO FACELIFT**  **OR RECONSTRUCT**  **SUNYANI MUNICIPAL**  **CHILDREN’S PARK TO**  **SOCIAL COMMUNITY**  **AND RECREATIONAL**  **INFRASTRUCTURE STATUS** | The development of this project will enhance beautification of the area and for tourist  attraction.  Revenue generation from  tourist, photo shoot, video  coverage of holiday makers, weeding,  films actors and actresses**.**  This project may also create  employment for unemployed youth.  The elderly, youth, children may have equal opportunity of recreation, leisure and healthy lifestyle. | The collaboration of Sunyani Municipal Assembly  and other Departments such as Physical Planning,  Works, Parks and Gardens, etc. may be able to  project into fruition. |
| **INADEQUATE HUMAN RESOURCES** | Adequate manpower is very necessary to  achieve horticultural development  agenda. | Collaboration with Municipal Assembly leadership  and National Service Secretariat to help the  department to recruit staff and post personnel  respectively to the department for enhancement of  field work |
| **INADEQUATE**  **REQUISITE**  **HORTICULTURAL TOOLS**  **AND MACHINERY** | Requisite tools and machinery is very  necessary to enhance the efficient  delivery of duties in mowing of lawns,  trimming of hedges and other cultural practices. | The purchased mowing machine is still in used  **Hoping to get electronic slashers** and other tools  to aid the labour force and also help execute  horticulture activities in the municipality by  bettering the beauty of the environment. |
| **STRAY ANIMALS**  **DESTRUCTIONS IN THE MEDIANS AND**  **ROUNDABOUTS** ( almost  All shrubs and plants planted to  Beautify the medians and  roundabouts have been attacked  and some destroyed) | Destruction of ornamental plants in the  landscaped areas like medians, round-  abouts and prestige places  in town must be urgently look at | Environmental officers should enforce by-laws  to arrest the owners of the animals who destroy  plants in the medians . |
| **REMOVAL OF ALL CAGES WITHIN THE ASUFUFU-**  **ATRONIE MEDIAN** | All cages were removed to make the median  more attractive for the final burial service of  the late chief of Sunyani.  Efforts to get all cages back on the median  hasn’t been successful | Efforts are being made to get the cages back for  replanting of shrubs which are more adaptable to the changing climatic conditions. |

**PROJECTIONS**

1. Continue maintenance at all working sites.
2. Perpetuate plant propagation, seed collection and cultural practices at the nursery.

**COMMENDATION**

The unit is highly grateful to the Municipal Chief Director for aiding in the provision of the fourteen flower pots which

were filled with loamy soil and ornamental plants to beautify the median between the Cococbod and Post office roundabout

**RECOMMENDATIONS**

The Unit kindly pleads to the Assembly to aid;

1. Provide fences around all roundabouts for aesthetic projects to be initiated since all attempt to beautify the roundabouts

have proven futile due to the destruction by both lunatics and stray animals.

1. Provide Selective and non-selective weedicides to help clear weeds within the grasses planted in and around some

medians in the Municipality.

1. Connect with the Engineer of Prefoss company to help re-landscape the median from UENR Roundabout to Penkwase

traffic light to enable the unit ensure maintenance there with a brush cutter machine.

1. Provide cages to replant adaptable shrubs within the Asufufu-Atronie median.
2. Increase the human resource capacity for effective and timely delivery of service.
3. Provision of a brush cutter to be used for slashing out weeds at all operational areas.

**COMBINED PERFORMANCE REPORT OF OTHER MUNICIPALS AND DISTRICT**

**UNDER BONO REGION: BEREKUM, WENCHI, DORMAA CENTRAL AND JAMAN SOUTH**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NO** | **PROGRAMME ACTIVITIES** | **EXPECTED RESULTS** | **ACTUAL OUTCOME PROGRESS** | **REMARK/CHALLENGE** |
| 1 | COLLECTION OF ASSORTED SEED PLANT HUNTING AND PROPAGASION | Collection of seeds and plant hunting to ensure propagation of (15,000)plant seedling | Collection of assorted seeds includes: Cassia biflora, vietchia, Roystonea regia etc and hunting of ixora coccinea, croton, olieader etc has been propagated and are at germination and emerging stages respectively | Target for the quarter was achieved |
| 2. | MAINTENANCE OF LANDSCAPE AREAS | Ensure maintenance of premises of prestige buildings and area | Activities: mowing, trimming, stirring, weeding etc at the roundabouts, medians, premises of the Assembly office, M.C.E’s residence etc | Target achieved |

**REPORT FROM RESIDENCY GARDENS**

**STAFFING**: The staff numerical strength now stands at three (3).

1. Addai Alexander
2. Maxwell Mensah
3. Awuah Williams

There was a staff strength of about twenty (20) some years ago working at the Residency but now we only have three (3) staff working there.

We are hoping for your collaboration with the local government service for staff recruitment.

**THE PURCHASE OF TWO BRUSHCUTTER MACHINES:** The residency Gardens unit requested for two (2) Brush cutter machines for general maintenance of the landscaped areas of the O.G.M Park, Residency Gardens, Chief Director’s Residence and front view of the Regional Co-ordinating council. The B.R.C.C bought the two said machines in the quarter under review which are being used now.

**PROJECTIONS/ACTIVITIES TO UNDERTAKE IN 2025**

As our mission statement says the department exists to facilitate the development of horticultural potential for the benefit of the people ,the residency gardens unit has planned for re-grassing the following areas;

1. In front of Regional minister’s Residence roundabout
2. Re-grassing of the main focal point , the biggest lawn B and C
3. Renovation of faction and flower needs

**CHALLENGES:**

1. Based on the current staff strength and its effects on productivity, the Department need additional staff for effective work in the Residency Gardens for properly manage to enhance the beauty of the environment so that the parks are not destroyed.
2. The mower machines use to facilitate the general maintenance of the landscaped areas of the Residency Gardens, O.G.M Park and the front view of Regional Coordinating council is beyond repairs if measures are not taken to get new mower machines, this will leave pressure on the department where there is an activity in the Residency.
3. Bat infestation: The seasonal bats have destroyed all the Royal palm and other horticulture plants in the gardens. If due attention is not given to the plants, it would get out of hands.
4. Termites Infestation: This also has become a big challenge in our landscape areas in the garden. **Insecticides will be needed to fight against the termites**

**FINANCIAL PERFORMANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **YEAR** | **2022** | **2023** | **2024** |
|  | GH₵ | GH₵ | GH₵ |
| **First quarter** | 4,205.00 | 3,690.00 | **14,270.00** |
| **Second quarter** | **6,996.66** | **10,175.00** | **9,750.00** |
| **Third quarter** | **8,190.00** | **­­­­­­7,360.00** | **9,640.00** |
| **Fourth quarter** | **5,245.00** | **7,645.00** | **7,530.00** |
| **Total** | **24,636.66** | **28,870.00** | **41,190.00** |

**MONTHLY REVENUE GENERATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NO.** | **OCTOBER** | **NOVEMBER** | **DECEMBER** | **TOTAL** |
| 1. | GH₵4,180.00 | GH₵2,400.00 | GH₵950.00 | GH₵7,530.00 |

**CLASSIFICATION OF REVENUE**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **NO** | **PLANTS** | **GRASS** | **WREATH** | **BOUQUET** | **LANDSCAPING** | **TOTAL** GH₵ |
| 1. | GH₵4,120.00 | GH₵1,630.00 | GH₵**850.00** | GH₵**230.00** | GH₵**700.00** | **7,530.00** |

**EXERCISE CARRIED OUT IN THE THIRD AND FOURTH QUARTER 2024 AT THE VARIOUS DISTRICTS AND MUNICIPAL LEVELS**

Monitoring Activities was carried out in the Municipal and District levels.

The operating areas visited were:

1. Sunyani East and West Municipal
2. Berekum Municipal
3. Dormaa Central Municipal
4. Wenchi Municpal
5. Jaman South District

The officer’s who carried out the monitoring Exercise are listed in the table below;

|  |  |  |
| --- | --- | --- |
| 1 | Daniel K. Borsah | Regional Director |
| 2 | Peter Agbeblewu | Regional Accountant |
| 3 | Lorinda Belief Ametepee | Human Resource Manager |

**REPORT ON IN-SERVICE TRAINING FOR NEWLY RECRUITED STAFF WITHIN THE REGION**

Newly recruited staff from the various municipalities/districts in the Bono Region were trained to usher them into grounds work.

**Duration of the program**: the program was slated from the 15th October-15th November, 2024

**Venue**: the programme took place at the Department of Parks and Gardens Regional office premises.

**FACILITATIONS:**

|  |  |
| --- | --- |
| **NAME** | **DESIGNATION** |
| Daniel Kwasi Borsah | Regional Director |
| Afia Agyemang Suadwah | Municipal Director, Sunyani |
| Alexander Addai | Nursery Manager |
| Lorinda Belief Ametepee | Human resource Manager |

**NUMBER OF TRAINEES WHO PARTICIPATED: 3**

|  |  |
| --- | --- |
| **NAME OF TRAINEES** | **MUNICIPAL/DISTRICT** |
| Bernard Adjei Kwasi | Nkrankwanta |
| Baaba Kwadwo | Dormaa Central |
| Kennedy Asu Adjei | Wamfie |

Trainees were engaged in both theory and practical sections to equip them well. They were specifically trained, exposed and coached on:

1. Nursery establishment and its management
2. Names of some common plants 9plants identification)
3. How to propagate seedlings using seeds/cuttings at the nursery
4. How to make nursery beds
5. How to perforate polybags for soil fill
6. How arrange filled polybags in rows
7. How to uproot grasses for landscaping works
8. How to propagate grasses
9. How to raise and propagate ixora hedge seedlines using ashes and transparent rubber covers.

Note: Trainees were also briefed about the Department of Park and Garden’s

1. History
2. Vision
3. Mission
4. Functions
5. Units
6. Services

Conclusion: Participants were prompt to training and practical sections which made the entire program a success

**REPORT ON THE PIECE OF THE DEPARTMENT’S LAND WHICH WAS OCCUPIED BY A SQUATTER**

Several years of attempt to move Madam Christiana Sarkodie (a squatter) from the Department’s piece of land was very challenging but on the 13th of November, 2024, the Department of Parks and Gardens finally demolished the temporally structure erected when it was seen that all belongings were taken off due to a disaster which befell her. A *Spathodia Campanulata* plant, ‘Kookonisuo’ which is very old fell from the Department’s nursery and landed on her erected temporal structure on Friday, 23rd August, 2024.Fortunately no one was harmed even though the incident could have been disastrous. The incidence called for the attention of some officers from the Department of Parks and Gardens, National Disaster Management Organization (NADMO), Ghana National Fire Service, Department of Physical Planning, Building Inspectors, some additional officers from the Sunyani Municipal Assembly and Environmental Protection Agency on Monday, 26th August, 2024. They came to assess the place and then invited her to meet them for further discussions but she paid no heed to their call and for that matter, a letter from the Sunyani Municipal Technical Sub Committee of the Spatial Planning Committee dated 28th August, 2024 was written to her to finally vacate the land by Tuesday 3rd September, 2024 for not honouring the meeting. She gradually parked her things and left the space temporary but came back for some daily activities. A followed up was made to alert the Sunyani Municipal Assembly to aid in the demolishing of the temporarily erected structure as indicated from the letter from Sunyani Municipal Technical Sub Committee of the Spatial Planning Committee but response was not being prompt. So a final letter of notice was written to the Municipal Chief Executive with copies to both the Head of Physical Planning Department and Engineer of the Sunyani Municipal Assembly to finally demolish the structure by 12th November, 2024 because the squatter had moved all her things and occasionally visited the place to cook.

**CHALLENGES / MITIGATION STRATEGY**

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| **NO** | **CHALLENGES** | **PRIORITY (HR)** | **MITIGATION STRATEGY** |
| 1 | **INABILITY TO FACELIFT OR RECONSTRUCT SUNYANI MUNICIPAL CHILDREN’S PARK TO SOCIAL COMMUNITY AND RECREATIONAL INFRASTRUCTURE STATUS** | The development of this project will enhance beautification of the area, tourist attraction. Revenue generation from tourist, those shoot photo, video coverage of holiday makers, weeding, films actors and actress. This project may also create employment for unemployed youth. The elderly, Youth and children may have equal opportunity of recreation, leisure and healthy lifestyle. | The collaboration of RCC Sunyani Municipal and other necessary Department such as Parks and Gardens etc. may be able to promote this project into fruition. |
| 2 | **LACK OF DEVELOPING SOCIAL COMMUNITY AND RECREATIONAL FACILITIES IN THE MUNICIPAL AND DISTRICT CAPITAL.** | The development of this project will enhance beautification of the area, tourist attraction. Revenue generation from tourist, those shoot photo, coverage of holiday makers, weeding, films actors and actress. This project may also create employment for unemployed youth. The elderly, Youth and Children may have equal opportunity of recreation, leisure and healthy lifestyle. | All municipal and District Assemblies collaborate with other Department like Parks and Gardens etc. for the smooth take off the project. |
| 3 | **INADEQUATE HUMAN RESOURCE.** | Adequate manpower is very necessary to horticultural development agenda. | Collaboration with Municipal Assembly leadership and National service secretariat to help the department to recruit staff and post personnel respectively to the department for enhancement of field work |
| 4 | **PSYCHOSOCIAL DISABLES STRAY ANIMALS AND LACK AT PRIOR NOTICE OF NEW PROJECTS AT LANDSCAPED AREAS.** | Destruction to ornamental plant in the landscaped area like median, round-about and premises of prestige building is high. Since plant enhance beauty and healthy environment. | By-laws enforce by environment al officers in security agencies may curve the menace. |
| 5 | **NO FUNDS AND LOGISTICS TO EXECUTE AREA EARMARKED FOR RELANDSCAPING FEATURES** | The priority level here is high since availability of funds and logistics are very essential | Hoping for any available funds |
| 6 | **SIX (6) STAFF ARE RETIRING THIS YEAR, 2024** | Adequate man power is very necessary to horticultural development agenda | Hoping for the collaboration of R.C.C for staff Recruitment |